

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	17th November 2021		
1.	Attendees and apologies			
	Present:	Cllr Richard Britton – Wiltshire Council (RB) – Chair Cllr Richard Clewer – Wiltshire Council (RC) Cllr Zoe Clewer – Wiltshire Council (ZC) Cllr Ian McLennan – Wiltshire Council (IM) Cllr Andrew Oliver – Wiltshire Council (AO) Cllr Rich Rogers – Wiltshire Council (RR) Elaine Hartford – Alderbury Parish Council (EH) Chris Hall – Downton Parish Council (CH) Steven Cocking – Idmiston Parish Council (SC) Catherine Purves – Idmiston Parish Council (CU) Lainey Barker – Lavertsock & Ford Parish Council (LB) Trudi Deane – Lavertsock & Ford Parish Council (TD) Edward Riley – Odstock Parish Council (ER) Simon Voss – Redlynch Parish Council (SV) Nicky Ashton – Redlynch Parish Council (NA) Maria Pennington – Whiteparish Parish Council (MP) Charles Penn – Winterbourne Parish Council (CP) Graham Axtell – Wiltshire Council (GA) Paul Shaddock – Wiltshire Council (PS)		
	Apologies:	Colin Berry – Odstock Parish Council (CB)		

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2.	Notes of last meeting			
		<p>The minutes of the previous meeting were agreed at the Southern Wiltshire Area Board meeting on the 9th September 2021.</p> <p>The Southern Wiltshire Area Board minutes can be found at:</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=170&MId=13921&Ver=4</p>	That the update is noted.	Area Board
3.	Financial Position			
		There is currently £12,498.75 still unallocated.	That the update is noted.	Area Board

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4.	Top 5 Priority Schemes			
a)	<p>Issue No: 12-20-5</p> <p>Request to address local concerns around an increased use of Milford Mill Road by vehicular traffic and its continued use by HGVs.</p>	<p>Scheme design work commenced. Draft proposals to be issued for comment in November 2021. Proposals will include the provision of improved advanced warning signs of the weight limit on the A36, relocation of the weight limit terminal signs on New Petersfinger Road closer to the junction of the A36 to improve their conspicuity and the provision of advisory road markings.</p>	<p>The group discussed this issue. RC commented that he felt as a weight limit restriction was already in place along this length of road and that legitimate HGV used of the road would always be required that any further work on this matter was be unnecessary and that the groups resources should be committed elsewhere. RB felt that as significant time had been committed to considering this issue that the design work should be allowed to be completed without a commitment to undertaking any further action once the design work had been completed. The group agreed that the design work should continue.</p> <p>That the update is noted.</p>	Area Board
b)	<p>Issue No: 13-21-4</p> <p>Laverstock & Ford PC Request for additional waiting restrictions in Church Road to help address school run parking problems.</p>	<p>Meeting with local Elected Member and Parish Council to discuss potential waiting restriction options has been undertaken with the provision of a restricted parking zone comprising of time limited no waiting and no loading restrictions identified as the preferred option. Design work on the layout of waiting restrictions has commenced. Draft proposals to be circulated for comment in December 2021.</p>	<p>That the update is noted.</p>	Area Board

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c)	<p>Issue No: 13-21-7</p> <p>Downton PC Request for the investigation of alterations to an existing signpost in The Borough to enable the deployment of a SID</p>	<p>Wiltshire Street Lighting Team have advised that whilst it would be possible to integrate a mains power supply for a SID into the existing signpost on The Borough doing so was not something they supported as it would require significant amendments to the existing sign assembly. the installation of an electricity meter and the signing of a legal agreement with the PC to recharge the cost of the electric used by the SID. The Wiltshire Street Lighting Team advised the PC to consider using a battery or solar powered SID.</p> <p>CH advised that following the advice received from PS and the Street Lighting Team that were now seeking to proceed with a battery powered SID mounted on a nearby bus stop flagpole but that the wished to see the bus stop relocated by approximately 15 metres to enable more effective operation of the SID.</p>	<p>The group felt that the proposal put forward by the PC was a good compromise and asked that PS continues to work with the PC to develop their proposals.</p>	PS
d)	<p>Issue No: 13-21-24</p> <p>Redlynch PC Request for the measures to increase the awareness of the 30mph speed limit and informal crossing point in The Ridge</p>	<p>The PC have requested several measures to increase the awareness of the 30mph speed limit along The Ridge in response to speeding and safety concerns. Measures required include signage amendments, the provision of carriageway roundels and the provision of white village gates as you enter Woodfalls. They have also requested the provision of warning signs to alert motorist to the informal crossing point at the junction of The Ridge and Morgan's Vale Road.</p> <p>It would be possible provide the measures requested. Design work and the production of a cost estimate to provide the range of measures outlined above would only commence when scheme is made a Top 5 Priority.</p>	<p>The group agreed to make this scheme a Top 5 Priority to allow design work to commence.</p> <p>[Scheme replaces Issue No: 13-19-1 in the Top 5 Priorities until the result of the bid to the Substantive CATG fund for the new footway in Nunton is known.]</p>	PS

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e)	<p>Issue No: 13-21-25</p> <p>Cholderton PM Request to relocate the 30mph speed limit signs on Grately Road further away from the start of the village.</p>	<p>The PM have requested that the 30mph speed limit terminal signs are relocated further away from Beech Hanger as vehicles are still travelling in excess of the 30mph speed limit at they enter the village along Grately Road.</p> <p>Relocating the speed limit signs is unlikely to be possible. The 30mph speed limit in Cholderton is by TRO and the signs must be placed in accordance with where the TRO states that the speed limit commences. The signs are currently positioned in accordance with the TRO. To relocate the signs would require a TRO amendment as a minimum. However, current guidance on speed limits recommends that 30mph speed limits in rural/village locations should commence at the start of the built-up area. The position of the speed limit terminals on Grately Road are sited at the start of the built-up area.</p> <p>A standard village gateway treatment, including white gates could be provided at the speed limit terminal to help improve awareness in the change of speed limit.</p> <p>Design work and the production of a cost estimate would only commence when scheme is made a Top 5 Priority. However, to aid the design it would be beneficial for the PM to request that a traffic survey is undertaken within the vicinity of the speed limit terminal.</p>	<p>The group agreed to make this scheme a Top 5 Priority to allow design work to commence.</p> <p>[Scheme replaces Issue No: 13-20-5 in the Top 5 Priorities until the speed limit review in Weston Lane has been undertaken by Atkins.]</p>	PS
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5.	Other Priority Schemes			
a)	Issue No: 13-19-1 Odstock PC Nunton Footway Improvement	Bid to the Substantive CATG fund for proposed footway improvements submitted in September 2021. Bids to the Substantive CATG fund are currently being assessed by the Transport Planning Team and the results will be circulated once known. [Scheme temporarily removed from the Top 5 Priority Schemes until the results of the bid to Substantive CATG fund are known.]	That the update is noted.	Area Board
b)	Issue No: 13-20-3 Laverstock & Ford PC Measures to improve compliance with 40mph speed restriction on the A345 in the vicinity of Mynarski Close.	Scheme has been allocated to Richard Lewis in the Signing Team. Review of the existing speed limit signing has commenced. Proposed improvements to be designed, discussed with PC and a cost estimate brought to the next meeting of this group for a funding decision. Review of speed limit signing allocated to Signage Team to progress. Awaiting allocation to engineer.	That the update is noted.	Area Board
c)	Issue No: 13-20-5 Winterslow PC Weston Lane Speed Limit Review	Brief for Weston Lane speed limits assessment has been submitted to Atkins. The results of the speed limit assessment will be circulated once known. [Scheme temporarily removed from the Top 5 Priority Schemes until the speed limit assessment has been undertaken.]	That the update is noted.	Area Board

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d)	<p>Issue No: 13-20-16</p> <p>Laverstock & Ford PC London Road, Salisbury Request for Crossing Point</p>	<p>Formal pedestrian crossing assessment report written and circulated in November 2021. As previously advised the overall number of crossing movements recorded at St. Thomas' Roundabout during the survey are below the threshold at which the provision of a formal crossing facility (Zebra or signal controlled) would be considered.</p> <p>In lieu of a formal crossing facility the most significant type of informal crossing point that could be provided is a pedestrian refuge. There is already a pedestrian refuge present on the arm of the roundabout assessed. However, there are no dropped kerbs so to provide easy access to/from either the footways or the pedestrian refuge. The formal pedestrian crossing assessment report recommends the provision of dropped kerbs to at the location in question to make crossing manoeuvres easier to undertake and the possible use of the coloured surfacing to highlight to motorists where they are most likely to encounter pedestrians crossing the road.</p> <p>It is planned to resurface St. Thomas' Roundabout and London Road during the 2022/2023 financial year and as part of this work the need to provide dropped kerbs to aid crossing movements has been identified, and subject to budget allocations, will be provided. It is proposed no further work be undertaken on this project until it is known for sure whether the maintenance project can fund the provision of the dropped kerbs. If the maintenance scheme cannot fund the provision of the dropped kerbs, then the CATG could consider doing so.</p>	<p>The group agreed to wait to see if the provision of dropped kerbs and coloured surfacing could be installed as part of the Area Board works.</p> <p>That the update is noted.</p>	Area Board
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e)	Issue No: 13-21-2 Landford PC Various Locations Signpost improvements to enable the deployment of a SID	Works order to undertake amendments to existing signposts and install new NAL sockets placed in September 2021. Ringway have experienced difficulties in sourcing the NAL sockets to be installed as part of this project. Ringway have advised that they hope to have received the NAL sockets by the end of November 2021 and aim to undertake the installation works in December 2021.	Ringway to be chased to complete the works as soon as possible.	PS
f)	Issue No: 13-21-3 Grimstead PC Request for Improved Village Speed Limit Terminal Signing on Long Drove	Scheme has been allocated to Richard Lewis in the Signing Team. Design work has commenced. Works order to be issued in December 2021.	That the update is noted.	Area Board
g)	Issue No: 13-21-5 Whiteparish PC Request for a replacement street nameplate at Ashmore Close	Works order for replacement street nameplate raised in September 2021. Ringway are awaiting delivery of sign from supplier to allow installation works to take place.	Ringway to be chased to complete the works as soon as possible.	PS
h)	Issue No: 13-21-8 Winterbourne PC Request for improvements to allotment access track on Down Barn Road	Brunel Surveys have provided a quote of £1,750 to undertake the topographical survey. The group has previously agreed to commit £1,500 towards the undertaking of survey but will need to agree the additional funding of £250. (CATG Contribution £1,312,50 / PC Contribution £437.50). Design work for this project will be taken forward by Sarah Anderson once the topographical survey has been completed.	That the Area Board approves the allocation of £1,312.50 to allow this work to be undertaken. That the PC approves the allocation of £437.50 to allow this work to be undertaken.	Area Board PC

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i)	Issue No: 13-21-9 Laverstock & Ford PC Request for installation of NAL sockets at three locations to enable the deployment of SIDs	Scheme allocated to Signage Team to progress. Awaiting allocation to engineer.	That the update is noted.	Area Board
j)	Issue No: 13-21-13 Idmiston PC East Gomeldon Road Railway Arch Signing Improvements	Scheme has been allocated to Sarah Anderson in the Traffic Engineering Team. Design work has commenced. Proposed improvements to be designed, discussed with PC and a cost estimate brought to the next meeting of this group for a funding decision.	That the update is noted.	Area Board
k)	Issue No: 13-21-14 Idmiston PC Idmiston Road, Porton Village Concealed Entrances Warning Signs	Scheme design work commenced. Draft proposals to be issued to the PC for comment in November 2021 and a cost estimate brought to the next meeting of this group for a funding decision.	That the update is noted.	Area Board
l)	Issue No: 13-21-15 Idmiston PC Request for Pedestrian Warning Sign on Gomeldon Road	Scheme has been allocated to Hannah Sibson in the Traffic Engineering Team. Design work has commenced. Works order to be issued by the end of November 2021.	That the update is noted.	Area Board

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6.	New Requests / Issues			
a)	<p>Issue No: 13-21-17</p> <p>Alderbury PC Request for installation of NAL socket in Southampton Road to enable the deployment of a SID</p>	<p>The estimated cost of installing a NAL socket at the requested location is £847 (CATG Contribution £635.25 / PC Contribution £211.75). The quoted figure includes a 25% contingency.</p>	<p>The group agreed to support this issue. However, SC asked that his opposition to the proposal be noted on the grounds that if the group could not fund the provision of SIDs that it should not be able to fund the provision of NAL sockets to support the use of SIDs.</p> <p>That the Area Board approves the allocation of £635.25 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £211.75 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>
b)	<p>Issue No: 13-21-19</p> <p>Idmiston PC Request for double white lining system in the vicinity of the junction of Church Road and the A338 Tidworth Road</p>	<p>There are strict criteria around the use of double white lining systems and given one already exists in the vicinity of the junction it may be the length of road where a double white lining system is being requested doesn't meet that criteria. Also the use of a double white lining system isn't necessarily intended to address issues with turning manoeuvres at junctions. Other options may exist with respect to junction realignments to address such issues.</p> <p>Detailed investigation of issue and identification of options would only commence when scheme is made a Top 5 Priority. However, to aid future investigation work it would be beneficial</p>	<p>The group supported this issue, but design work should only commence when scheme is made a Top 5 Priority.</p> <p>That the update is noted.</p>	<p>Area Board</p>

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		for the PC to request that a traffic survey is undertaken within the vicinity of the junction.		
c)	Issue No: 13-21-21 Laverstock & Ford PC Request for the extension of the existing 20mph speed limit along Milford Mill Road	<p>The PC have requested the extension of the current 20mph speed limit in Milford Mill Road to include the medieval bridge, the junction with Queen Manor Road and along Milford Mill Road to the railway bridge at Petersfinger. This stretch of road meets the requirement for the introduction of a 20mph speed limit.</p> <p>IM advised the group that he had undertaken a survey of residents in Potters Way and Riverbourne Road and there was support to extend the 20mph speed limit to cover these roads, as well as Queen Manor Road. IM advised that the PC supported extending the 20mph speed limit to cover the aforementioned roads.</p>	<p>PS advised that the proposed extension of the 20mph speed limit could cover Potters Way, Riverbourne Road and Queen Manor Road.</p> <p>The group discussed this issue and considered whether the extension of the 20mph speed limit could be combined with the work at Item 4a. The group felt that the projects should not be combined and that work to extend the 20mph speed limit should only commence when scheme is made a Top 5 Priority.</p> <p>That the update is noted.</p>	Area Board
d)	Issue No: 13-21-22 Laverstock & Ford PC Provision of bus shelters at St Teresa's Close , Bishopdown Farm and Laverstock Village Hall	The PC would like to provide bus shelters at both sites and have obtained a quote of £12,592 for them to be installed. The PC have funds to cover 75% of the costs and are funding to cover the remaining 25% of the costs, £3,148, from the CATG	That the Area Board approves the allocation of £3,148 to allow this work to be undertaken.	Area Board

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<p>e)</p>	<p>Issue No: 13-21-23</p> <p>Odstock PC Request for the provision of a SID in Odstock</p>	<p>The PC have requested that the CATG consider funding the provision of a SID for use in Odstock. Financial rules for the CATG mean that the group's funding cannot be used to provide SIDs. The PC have been advised of this and are pursuing an Area Board Grant to help cover the cost of purchasing a SID.</p> <p>The PC would also like to pursue the installation of three NAL sockets at locations throughout the village at which to use their SID device. The provision of the sockets can be funded via the CATG.</p> <p>The estimated cost of installing the NAL sockets at the locations indicated would be £2,062 (CATG Contribution £1,546.50 / PC Contribution £515.50).</p> <p>The group could provisionally allocate funding toward provision of the SIDs, but no further work would be undertaken in relation to this matter until the PC have confirmed that they have the funding to purchase a SID.</p>	<p>The group agreed to support this issue. However, SC asked that his opposition to the proposal be noted on the grounds that if the group could not fund the provision of SIDs that it should not be able to fund the provision of NAL sockets to support the use of SIDs.</p> <p>That the Area Board approves the allocation of £1546.50 to allow this work to be undertaken.</p> <p>That the PC approves the allocation of £515.50 to allow this work to be undertaken.</p>	<p>Area Board</p> <p>PC</p>
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f)	<p>Issue No: 13-21-26</p> <p>Whiteparish PC Request for a replacement street nameplate at Green Close</p>	<p>One of the street nameplates at Green Close has been stolen. However, the frame that housed the sign remains in situ. The estimated cost of providing a replacement metal street nameplate at Green Close is £75 if the sign can be fixed without replacing the frame or £260 if the frame needs to be replaced. (CATG Contribution £56.25 or £195 / PC Contribution £18.75 or £65)</p> <p>If this request is supported by the group installation of the sign would be arranged by the Area Highways Office.</p>	<p>The group supported the request and agreed to allocate a maximum of £100 towards replacing the sign at Green Close. If the cost of replacing the street nameplate exceeds that amount the PC would be expected to meet all the remaining costs.</p> <p>That the Area Board approves the allocation of £100 to allow this work to be undertaken.</p> <p>That the PC confirms that they will fund all costs relating to the replacement of the street nameplate if the costs exceed £100.</p>	<p>Area Board</p> <p>PC</p>
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7.	Closed Items			
a)	Issue No: 13-21-1 Whiteparish PC Hop Gardens – New Street Nameplate	Works completed in October 2021. Issue has been closed.	That the update is noted.	Area Board
b)	Issue No: 13-21-6 Alderbury PC Request for the introduction of No Waiting At Any Time restrictions in Eyres Drive	Letter sent to residents advising them of their responsibilities when parking on the public highway in September 2021. At this stage no further action is required in relation to this issue. Issue to only be reconsidered by the CATG if there is a need to consider the introduction of No Waiting At Any Time restrictions in Eyres Drive.	The group asked for this issue to be closed.	Area Board
c)	Issue No: 13-21-10 Laverstock & Ford PC Installation of bus shelter in St. Thomas Way	Funds for the contribution towards the installation of a new bus shelter in St. Thomas Way were transferred to the PC in August 2021. Issue has been closed.	That the update is noted.	Area Board
d)	Issue No: 13-21-12 Idmiston PC Speed limits on the A338 at Porton	PC have yet to advise whether or no they wish to pursue the provision of white gates at the Porton speed limit terminal signs on the A338. As previously advised that for white gates to be provided and be visible significant amounts of foliage would need to be removed to ensure their visibility to motorists.	SC advised that although the PC remained committed to addressing speeding issue on the A338 that the installation of white gates was considered impractical, and that the PC didn't wish to pursue this matter further. The group asked for this issue to be closed.	PS

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e)	<p>Issue No: 13-21-18</p> <p>Odstock PC Request for warning sign at Wren Corner on Nunton Drove</p>	<p>The originator of the request has requested the provision of a warning sign to advise motorists of the bend in the road at Wren Corner to try and stop verge overrunning and damage to verge marker posts that the originator of this issues has installed at their own expense. It should be noted that the marker posts in question have been installed into the public highway without the permission of Wiltshire Council as the highway authority.</p> <p>Given the nature and use of Nunton Drove the provision of warning signs is considered unnecessary and that no further action should be taken in respect of this matter.</p>	<p>The group did not support the provision of signage at this location. It was felt that given the nature and location of the road that it would be subject to a very low level of use, with that use being by motorists familiar with the layout of the road and the provision of warning signs was unnecessary.</p> <p>The group asked that the PC update the originator of this issue accordingly.</p> <p>The group asked for this issue to be closed.</p>	<p>PC</p> <p>PS</p>
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f)	<p>Issue No: 13-21-20</p> <p>Idmiston PC Request for the provision of coloured surfacing to improve the visibility of the two informal crossing points in Winterslow Road (outside of the shop and outside of the doctor's surgery)</p>	<p>Wiltshire Council has moved away from using coloured surfacing due to its relatively high ongoing maintenance costs. Coloured surfacing could be provided if the CATG supported its provision. However, it should be noted that if coloured surfacing is provided its future replacement by the Highways Maintenance Team would be on a discretionary basis.</p> <p>The estimated cost of providing coloured surfacing at the requested locations is £4590 (CATG Contribution £3,442.50 / PC Contribution £1,147.50). The quoted figure includes a 25% contingency.</p>	<p>The group discussed this matter and whilst acknowledging the local desire to see the crossing points highlighted, felt that the provision of coloured surfacing could not be justified if it would not be maintained in the future by Wiltshire Council. The group supported the repainting of the existing white bar markings at the dropped kerb crossing points to help highlight their presence and asked that this work be undertaken as soon as possible.</p> <p>Remarking of white bar markings to be arranged.</p> <p>The group asked that the PC update the originator of this issue accordingly.</p> <p>The group asked for this issue to be closed.</p>	<p>GA</p> <p>PC</p> <p>PS</p>
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8.	Other Items			
a)	Highway Maintenance Update	<p>GA from the Area Highway Office provided an update on the latest programmed dates for planned carriageway and footway resurfacing works during the 2021/2022 financial year. GA also provided an update on other highways maintenance issues. A copy of the information provided by GA is attached as Appendix 1.</p> <p>RB and SC commented that it would be good receive a written update advising them of the changes so that they could advise parishioners accordingly. GA advised that the notes of the meeting would contain the update he has provided.</p>	That the update is noted.	Area Board
9.	Date of Next Meeting:	25 th January 2022		

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Southern Wiltshire Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Southern Wiltshire Area Board will have a remaining highways funding balance of £5,756.50 in the CATG allocation available for the 2021/2022 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

There are no specific safeguarding implications related to this report.